

St Dunstan's Church, Feltham

Registered Charity Number: 1193012

Receipts and Payments account
of the
Parochial Church Council

For the year ended 31st December 2020

ADMINISTRATIVE INFORMATION 2020

St Dunstan's Church, Parish of Feltham

St Dunstan's Road, Feltham
Parish Office, 39 St Dunstan's Road, Feltham, Middx TW13 4JY

The Parish of Feltham is part of the Diocese of London, a Sub-diocese of Kensington, within the Church of England.

The Parochial Church Council (PCC) is a charity excepted from registration with the Charity Commission.

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules

Background

Feltham PCC has the responsibility of co-operating with the Vicar and Churchwardens in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church Centre, 39 St Dunstan's Road, Feltham.

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following served as members of the PCC:

Incumbent: Revd Anne Dollery

Curate:

Wardens: Duncan Forsyth Vice Chairman
Vacancy

Representatives on

The Deanery Synod: Derek Perry (Until APCM 2020)
Rachel Stuchbury (From APCM 2020)
Marilyn Wade (From APCM 2020)

Elected Members:

Joyce Cross
Catherine Day (Until APCM 2020 (Secretary))
Kenneth Deane
Louise Hunter (From APCM 2020)
Mary Therese Lee
Anthony McManus (Until Dec 2020 – moved away)
John Mockett (From APCM 2019)
Alan Rice
Ian Stuchbury Treasurer
Rachel Stuchbury (Until APCM 2020)
Marilyn Wade (Until APCM 2020)

Approved by the PCC on 6th April 2021 and signed on its behalf by Reverend Anne Dollery (PCC Chairman) and Ian Stuchbury (Treasurer).




**INDEPENDENT EXAMINER'S REPORT
TO THE MEMBERS OF THE
PAROCHIAL CHURCH COUNCIL OF
ST DUNSTANS CHURCH, FELTHAM,**

I report on the accounts for the year ended 31st December 2020, which are set out on pages 3 to 9.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is required.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

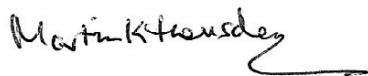
An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records and comply with the accounting requirements of the Charities Act, have not been met; or
2. which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Martin K Housden FMAAT
13 Guildford Avenue
Feltham, Middlesex

April 2021

St Dunstan's Church, Feltham

Receipts and Payments Account

For the year ended 31st December 2020

| | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total 2020 £ | Total 2019 £ |
|--|------|----------------------------|--------------------------|--------------------------|--------------------|--------------------|
| Receipts | 1 | | | | | |
| Incoming resources from donors | | 49,192 | 500 | 940 | 50,632 | 52,574 |
| Other voluntary incoming resources | | 26,247 | | | 26,247 | 2,616 |
| Income from charitable and ancillary trading | | 28,504 | | | 28,504 | 34,780 |
| Other income resources | | | | | 0 | 0 |
| | | <u>103,943</u> | <u>500</u> | <u>940</u> | 105,383 | <u>89,971</u> |
| Payments | 2 | | | | | |
| Grants | | 329 | | | 329 | 1,132 |
| Activities directly related to church work | | 89,694 | | 8,209 | 97,903 | 82,844 |
| Fund-raising and publicity | | 12 | | | 12 | 196 |
| Church management and administration | | 3,847 | | | 3,847 | 4,217 |
| | | <u>93,882</u> | <u>0</u> | <u>8,209</u> | 102,091 | <u>88,389</u> |
| Net incoming / (outgoing) resources | | 10,061 | 500 | (7,269) | 3,292 | 1,582 |
| Transfers between funds | | | | | 0 | 0 |
| Investment gains/(losses) | | | | | 0 | 0 |
| Net movement in funds | | 10,061 | 500 | (7,269) | 3,292 | 1,582 |
| Total funds brought forward | | 3,317 | 0 | 13,970 | 17,287 | 15,705 |
| Total funds carried forward | | <u>13,378</u> | <u>500</u> | <u>6,701</u> | 20,579 | <u>17,287</u> |

St Dunstan's Church, Feltham

Statement of assets and liabilities

As at 31st December 2020

| | Note | Unrestricted Funds £ | Restricted Funds £ | Total 2020 £ | Total 2019 £ |
|--|------|----------------------------|--------------------------|--------------------|--------------------|
| Current assets - Cash at bank and in hand | | | | | |
| Bank current account - | | 13,778 | 6,701 | 20,479 | 17,036 |
| Totals | | 13,778 | 6,701 | 20,479 | 17,036 |
| Current assets - Other | | | | | |
| Floats - | | 100 | | 100 | 100 |
| Totals | | 100 | 0 | 100 | 100 |
| Liabilities - Agency accounts | | | | | |
| Agency collections | | | | | (151) |
| Totals | | 0 | 0 | 0 | (151) |
| Grand total | | 13,878 | 6,701 | 20,579 | 17,287 |

Additional liabilities:

| | | | | | |
|---|--|--|--|---------------|---------------|
| London Diocese loan | | | | 15,000 | 19,000 |
| Parishioner's loan | | | | 3,500 | 5,000 |
| Refurbishment of bathroom (Flat 39B) | | | | 0 | 8,550 |
| Architect's fees relating to church development | | | | 0 | 5,058 |
| Underpayment of gas for church centre heating | | | | 0 | 797 |
| Underpayment of gas for church heating | | | | 0 | 471 |
| Special collections | | | | 0 | 407 |
| | | | | 18,500 | 39,283 |

St Dunstan's Church, Feltham

Church Centre Receipts and Payments Account

For the year ended 31st December 2020

(and incorporated within the main receipts and payments account)

| | Total 2020 £ | Total 2019 £ |
|--|-----------------------------|--------------------|
| Income | | |
| Centre Bookings | 2,626 | 5,792 |
| Flat 39B Electric Share | 815 | 905 |
| Lettings | 21,944 | 22,569 |
| Grants received | 25,000 | 0 |
| Total Income | 50,385 | 29,266 |
| Expenditure | | |
| Insurance | 1,738 | 1,703 |
| Maintenance | 2,165 | 7,387 |
| Electricity | 1,370 | 1,046 |
| Gas | 1,730 | 592 |
| Water | 281 | 301 |
| General | 350 | 101 |
| Loan Repayments | 5,500 | 9,000 |
| 39B Repairs/Maintenance | 8,700 | 150 |
| Major repairs to Church Centre | 22,975 | 12,591 |
| Total Payments | 44,809 | 32,871 |
| Surplus (2019 Deficit) for the year | 5,576 | (3,605) |

St Dunstan's Church, Feltham

Notes to the accounts

For the year ended 31st December 2020

| 1. Receipts analysis | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total 2020 £ | Total 2019 £ |
|---|----------------------------|--------------------------|--------------------------|--------------------|--------------------|
| Receipts | | | | | |
| <i>Incoming resources from donors</i> | | | | | |
| Gift Aid Giving via Bank | 21,236 | | | 21,236 | 21,120 |
| Gift Aid Envelope scheme | 7,970 | | | 7,970 | 11,772 |
| Giving via Bank | 1,320 | | | 1,320 | 1,060 |
| Envelope Scheme | 1,422 | | | 1,422 | 1,240 |
| Dev't Donations (Planned) | | | 550 | 550 | 450 |
| Special Collections | 25 | | | 25 | 905 |
| Children's Activity | 68 | | | 68 | 180 |
| Other Collections | 1,436 | | | 1,436 | 4,435 |
| General Donations | 5,020 | | | 5,020 | 687 |
| Dev't Donations (<i>ad hoc</i>) | | 500 | 390 | 890 | 148 |
| Service Refreshments | 80 | | | 80 | 387 |
| Income Tax Recovered | 10,615 | | | 10,615 | 10,190 |
| Total incoming resources from donors | 49,192 | 500 | 940 | 50,632 | 52,574 |
| <i>Other voluntary incoming resources</i> | | | | | |
| Specific Donations | 1,100 | | | 1,100 | 600 |
| Grants Received | 25,000 | | | 25,000 | 0 |
| Fund Raising Income | 53 | | | 53 | 406 |
| Social Committee | 94 | | | 94 | 1,381 |
| Dev't. Fundraising | | | | 0 | 155 |
| Bells/Organ Fund | | | | 0 | 74 |
| Total other voluntary incoming resources | 26,247 | 0 | 0 | 26,247 | 2,616 |
| <i>Income from charitable and ancillary trading</i> | | | | | |
| Lettings | 21,944 | | | 21,944 | 22,569 |
| Ecclesiastical Fees | 1,597 | | | 1,597 | 3,394 |
| Church General Income | 1,394 | | | 1,394 | 1,352 |
| Parish Office | 128 | | | 128 | 300 |
| Church Centre Gas Rebate | | | | | 469 |
| Centre Bookings | 2,626 | | | 2,626 | 5,792 |
| Flat 39B Electricity Share | 815 | | | 815 | 905 |
| Total income from charitable and ancillary trading | 28,504 | 0 | 0 | 28,504 | 34,781 |
| Total Receipts | 103,943 | 500 | 940 | 105,383 | 89,971 |

Notes to the accounts (continued)

For the year ended 31st December 2020

2. Payments analysis

| | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total 2020 £ | Total 2019 £ |
|---|----------------------------|--------------------------|--------------------------|--------------------|--------------------|
| Payments | | | | | |
| Grants | | | | | |
| Charity Giving | | | | 0 | 40 |
| Special Collections | 329 | | | 329 | 1,092 |
| Total grants | 329 | 0 | 0 | 329 | 1,132 |
| Activities directly related to church work | | | | | |
| Diocesan common fund | 28,667 | | | 28,667 | 28,667 |
| Organist Salary | 2,815 | | | 2,815 | 3,267 |
| Administrator Salary | 2,032 | | | 2,032 | 2,123 |
| Ministerial Expenses | 774 | | | 774 | 1,887 |
| Vicarage Water | 497 | | | 497 | 505 |
| Vicarage Phone | 467 | | | 467 | 0 |
| Education, Training and Mission | 591 | | | 591 | 224 |
| Church - General | 1,310 | | | 1,310 | 1,425 |
| Church - Maintenance | 1,112 | | | 1,112 | 5,171 |
| Church - Insurance | 2,304 | | | 2,304 | 2,807 |
| Churchyard expenses | 116 | | | 116 | 1,080 |
| Children's Activity | 15 | | | 15 | 145 |
| Service Refreshments | 52 | | | 52 | 40 |
| Loan Repayments | 5,500 | | | 5,500 | 9,000 |
| Church Water | 72 | | | 72 | 75 |
| Church Electricity | 733 | | | 733 | 753 |
| Church Gas | 1,150 | | | 1,150 | 480 |
| Ministerial Housing - Vicarage | 681 | | | 681 | 1,324 |
| Church Centre - Electricity | 1,370 | | | 1,370 | 1,046 |
| Church Centre - Gas | 1,730 | | | 1,730 | 592 |
| Church Centre - Water | 281 | | | 281 | 301 |
| Church Centre - Insurance | 1,738 | | | 1,738 | 1,703 |
| Church Centre - General | 350 | | | 350 | 101 |
| Church Centre - Maintenance | 2,165 | | | 2,165 | 7,387 |
| Church Centre - Flat 39B | 8,700 | | | 8,700 | 150 |
| Major Repairs to Church Centre | 22,975 | | | 22,975 | 12,591 |
| New Building to Church or Church Centre | | | 310 | 310 | 0 |
| Architect's fees - New Build | 1,497 | | 7,899 | 9,396 | 0 |
| Total Activities directly related to church work | 89,694 | 0 | 8,209 | 97,903 | 82,844 |
| Fund-raising and publicity | | | | | |
| Social Committee | 12 | | | 12 | 75 |
| Publicity | | | | 0 | 120 |
| Total fund raising and publicity | 12 | 0 | 0 | 12 | 195 |
| Church management and administration | | | | | |
| Other management costs | 929 | | | 929 | 926 |
| Parish Office - Print/Stationery | 1,890 | | | 1,890 | 1,206 |
| Parish Office - General | 998 | | | 998 | 1,785 |
| Sundries | 30 | | | 30 | 299 |
| Total Church management and administration | 3,847 | 0 | 0 | 3,847 | 4,216 |
| Total Payments | 93,882 | 0 | 8,209 | 102,091 | 88,387 |
| Excess of incoming resources over resources used | 10,061 | 500 | (7,269) | 3,292 | 1,584 |
| Brought forward balance | 3,317 | | 13,970 | 17,289 | 15,705 |
| Carried forward balance | 13,378 | 500 | 6,701 | 20,579 | 17,289 |

St Dunstan's Church, Feltham

Notes to the accounts (continued)

For the year ended 31st December 2020

3. Funds

| | Total 2020 £ | Total 2019 £ |
|---|-----------------------------|-----------------------------|
| Church Development & Restoration (Designated) Fund | | |
| Receipts | | |
| <i>Incoming resources from donors</i> | | |
| Development donations (<i>ad hoc</i>) | 500 | 0 |
| Total incoming resources from donors | 500 | 0 |
| Total Receipts | 500 | 0 |
| Brought forward balance | 0 | 0 |
| Carried forward balance | 500 | 0 |
| Church Development & Restoration (Restricted) Fund | | |
| Receipts | | |
| <i>Incoming resources from donors</i> | | |
| Development donations (planned) | 550 | 450 |
| Development donations (<i>ad hoc</i>) | 390 | 148 |
| Total incoming resources from donors | 940 | 598 |
| <i>Other voluntary incoming resources</i> | | |
| Specific donations | 0 | 350 |
| Total Other voluntary incoming resources | 0 | 350 |
| Total receipts | 940 | 948 |
| Payments | | |
| <i>Activities directly related to church work</i> | | |
| Church Centre maintenance | 0 | 3,118 |
| New building to Church or Church Centre | 310 | 0 |
| Architects fees - New Build | 7,899 | 0 |
| Total Activities directly related to church work | 8,209 | 3,118 |
| Total payments | 8,209 | 3,118 |
| Excess of incoming resources over resources used | (7,269) | (2,170) |
| Brought forward balance | 7,533 | 9,703 |
| Carried forward balance | 264 | 7,533 |

Notes to the accounts (continued)

For the year ended 31st December 2020

3. Funds (continued)

| | Total 2020 £ | <i>Total 2019 £</i> |
|---|-----------------------------|-----------------------------|
| Memorials Fund (Restricted) | | |
| Brought forward balance | <u>2,830</u> | <u>2,830</u> |
| Carried forward balance | 2,830 | 2,830 |
| | | |
| Organ - Church Tower & Organ Fund (Restricted) | | |
| Receipts | | |
| <i>Other voluntary incoming resources</i> | | |
| Bells/Organ Fund | <u>0</u> | <u>74</u> |
| Total Other voluntary incoming resources | 0 | 74 |
| | | |
| Total receipts | <u>0</u> | <u>74</u> |
| | | |
| Excess of incoming resources over resources used | 0 | 74 |
| Brought forward balance | <u>3,607</u> | <u>3,533</u> |
| Carried forward balance | 3,607 | 3,607 |

4. During the year we spent £22,975 tackling a serious outbreak of dry rot in the Church Centre which was mostly covered by a grant from the Diocese.

5. Because of the Covid-19 pandemic, repayment of the parishoner's loan for the Church Centre roof repairs in 2017 was paused in April, with the agreement of the parishoner. As a result there is still £3,500 outstanding which it is hoped to be repaid in 2021.

6. We are still repaying loans from the Diocese for the earlier works on the Church Centre and the refurbishment of Flat 39B. £4,000 was repaid at the end of 2020. The remaining payments are scheduled as follows:

December 2021: £5,000

December 2022: £5,000

December 2023: £5,000

7. The Covid-19 pandemic also affected our special collections this year as we were unable to have our normal Christian Aid week fund raising or our Christmas services to support Crisis and the Children's Society. The collections we were able to arrange were:

| | |
|--|------|
| Carol singing at Asda and Carols service (both in 2019): | £376 |
| Alternative Christmas Card for Christian Aid (2019): | £44 |
| Angel Tree (Prison Fellowship support for families of FYOI inmates): | £205 |
| Feltham Food Back (Individual Donations): | £50 |

8. As our income for 2020 exceeded £100,000 we are required by law to register as a charity with the Charity Commission. An application was submitted to the Commission on the 5th January 2021 and our registration was confirmed on the 7th January 2021.

9. During the year we took advantage of the government's Job Retention Scheme to furlough our organists during the enforced closure of the church. £890 of Church General income is related to this scheme.

10. There may be minor discrepancies in the totals due to rounding of the individual figures.